



Hawaii Paralegal Association Membership Application

Member of the National Federation of Paralegal Associations

P.O. Box 674 Honolulu, Hawaii 96809

www.hawaii paralegal.org

HPA Membership Criteria (Membership term is January 1st through December 31st)

Check one and submit appropriate membership fee with your completed application. Make checks payable to HPA.

- Voting Member: \$70.00** Open to any person who is employed as a paralegal, as well as any person currently employed as a non-attorney supervisor of paralegals who was previously employed as a paralegal.
- Associate Member: \$60.00** Non-voting and is open to any person: 1) who is presently employed as a paralegal outside the State of Hawaii; 2) who was formerly employed as a paralegal; 3) employed in the legal profession in another capacity other than a paralegal; 4) who has completed a paralegal program, but is not employed as a paralegal.
- Student Member: \$30.00** Non-voting and is open to anyone who is enrolled in a formal paralegal program and is not employed as paralegal. *Proof of status required upon submitting application. (i.e. Copy of current valid school ID, academic reference, transcript)**
- Sustaining Member: \$120.00** Non-voting is open to any person, partnership, corporation, association, or entity interested in supporting the purpose and activities of HPA.

Who referred you to HPA? (Please be specific so that we can thank them): _____

Applicant Name: Please Print _____ New Member Renewing Member: since (year) _____

Credential Designations: PACE[®] Registered Paralegal (RP) CORE[™] PCCE[™] (CRP) Other: Please describe _____

Employer or Company Name, Address & Telephone:

Firm Name
Building (if applicable)
Address
City, State Zip Code
Telephone

Preferred Mailing Address (if different from employer contact):

Email Address:

I agree to receive HPA communications via email. HPA sends the majority of its news and updates via email. To receive these communications and have access to the member's only section of HPA's website, you must provide a valid email address.

Students: If you are currently enrolled in a paralegal program, provide:

Name of the institution/program: _____

Location: _____ Length of program: _____

Degree type: _____ Expected graduation month & year: _____

Volunteer Opportunities: The Hawaii Paralegal Association (HPA) is managed by a Board of Directors, comprised of volunteer officers and committee directors who are elected annually by the voting membership. The Directors include Committee Directors who are the liaison between the Board and their respective committees. The operations and success of HPA relies entirely on volunteers. Please check any committees you are interested in volunteering for:

- | | |
|---|---|
| <input type="checkbox"/> Job Bank | <input type="checkbox"/> Standards |
| <input type="checkbox"/> Membership | <input type="checkbox"/> Ad Hoc Elections |
| <input type="checkbox"/> Professional Development | <input type="checkbox"/> Ad Hoc Publications including Website and Newsletter |
| <input type="checkbox"/> Pro Bono | <input type="checkbox"/> Ad Hoc 2015 NFPA Convention & Policy Meeting |
| <input type="checkbox"/> Public Relations | Committee |



The following information is requested for membership statistical purposes:

Education: *(check all completed)*

- | | | | |
|---|-------------------|---|-------------------|
| <input type="checkbox"/> Associates Degree: | <u>Curriculum</u> | <input type="checkbox"/> Master's Degree: | <u>Curriculum</u> |
| <input type="checkbox"/> Bachelor's Degree: | <u>Curriculum</u> | <input type="checkbox"/> Other Postgraduate Degree: | <u>Curriculum</u> |
| <input type="checkbox"/> Certificate: | <u>Curriculum</u> | <input type="checkbox"/> Other: | <u>Curriculum</u> |

Employment:

Number of years of experience as a paralegal _____.

Current status *(Check all applicable)*:

- | | |
|---|---|
| <input type="checkbox"/> Employed full-time as a paralegal | <input type="checkbox"/> Employed part-time as a paralegal |
| <input type="checkbox"/> Employed full-time, not as a paralegal | <input type="checkbox"/> Employed part-time, not as a paralegal |
| <input type="checkbox"/> Full-time student in a paralegal program | <input type="checkbox"/> Part-time student in a paralegal program |
| <input type="checkbox"/> Unemployed | <input type="checkbox"/> Other: _____ |

Employer Type:

- | | |
|---|---|
| <input type="checkbox"/> Private Law Firm | <input type="checkbox"/> Government Agency |
| <input type="checkbox"/> Public Service Agency | <input type="checkbox"/> Self-employed/freelance/contract |
| <input type="checkbox"/> Corp. Legal Dept./Other Private Industry | <input type="checkbox"/> Temporary Employment Agency |

Practice Areas *(check all areas in which you regularly practice):*

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Admiralty/Maritime | <input type="checkbox"/> Bankruptcy | <input type="checkbox"/> Civil Litigation | <input type="checkbox"/> Collection |
| <input type="checkbox"/> Commercial Torts | <input type="checkbox"/> Contracts | <input type="checkbox"/> Corporate/Business | <input type="checkbox"/> Criminal |
| <input type="checkbox"/> Elder Law | <input type="checkbox"/> Employment/Labor | <input type="checkbox"/> Environmental | <input type="checkbox"/> ERISA/Employee Benefits |
| <input type="checkbox"/> Estate Planning | <input type="checkbox"/> Family/Domestic | <input type="checkbox"/> Foreclosures | <input type="checkbox"/> Government |
| <input type="checkbox"/> Intellectual Property | <input type="checkbox"/> Land Use | <input type="checkbox"/> Legal Technology | <input type="checkbox"/> Malpractice/Professional Liability |
| <input type="checkbox"/> Personal Injury | <input type="checkbox"/> Probate | <input type="checkbox"/> Real Estate | <input type="checkbox"/> Securities |
| <input type="checkbox"/> Tax | <input type="checkbox"/> Transportation | <input type="checkbox"/> Workers Compensation | <input type="checkbox"/> Other: _____ |

Definition: "Paralegal" (National Federation of Paralegal Associations Definition): A paralegal is a person qualified through education, training, or work experience to perform substantive legal work that requires knowledge of legal concepts and is customarily, but not exclusively, performed by a lawyer. This person may be retained or employed by a lawyer, law office, governmental agency, or other entity or may be authorized by administrative, statutory, or court authority to perform this work. For additional definitions, requirements, and various other information, visit our web site at hawaii paralegal.org

Privacy Policy: HPA's general policy regarding member information is that we do not share information indiscriminately. We must share name and mailing address with NFPA in order for you to receive your full membership benefits. We may share name, mailing address and/or email address with certain legal-related vendors, including seminar sponsors. This provides HPA with non-dues income and allows us to keep our membership fees low. We will share with other members of HPA any of the contact information which is usually available in the HPA Membership Directory such as name, mailing address, e-mail address, employer name and practice areas. Any other information which we may maintain about our members is available only to HPA Board.

I hereby affirm that I meet the criteria of the membership class listed above. I also agree to be bound by the HPA Code of Ethics and Professional Responsibility and the bylaws as adopted. I further understand that this application is subject to approval by HPA. Incomplete applications or applications submitted without payment will be returned to applicant, returned checks will be assessed a fee.

Signature: _____

Date: _____